Theme: Preparing for Employment in the Service Industry	**Length:** 3 hours
Topic: Wrap up Student Reports Course Certification Celebration and Farewell	**Target Audience:** CLB 4 – 5

Lesson Objective(s)/Task(s):

Students will receive their final reports and their portfolios back from the instructor
Students will read their reports and ask questions to enhance understanding as needed
Students will participate in graduation of classmates and make a farewell speech upon receiving their certificate for course completion
Students will conclude their program by participating in a farewell lunch

Learner Outcome(s):

By the end of the lesson, students will be able to

Listening

Understand simple to moderately complex directions and instructions (5)

Speaking

Ask questions politely and appropriately (4)
Provide necessary information, ask relevant questions, express opinions, and repeat information and ideas to confirm understanding (5)

Reading

Understand simple to moderately complex step-by-step instructions of 7 to 10 steps (5)

Writing

Complete forms requiring detailed personal information of 20 – 30 items (5)

Resources and Materials:

Student Reports
Student Certificates

Activity	Timing	Possible Roadblocks & Solutions
1. Final Welcome - Instructor will welcome class and go over any lingering questions, assignments, or issues that require attention. If the students decided to continue on with resume deliveries this class, that will be permitted for 30 – 45 minutes. If not necessary, the instructor will distribute final reports.	Flexible	
2. Student Reports - Each student will be given a personal report from the instructor, assessing their work and improvement over the semester. Students are encouraged to read the reports and ask the instructor any questions they may have.	Flexible	

3. Graduation - After all of the final pieces have been wrapped up and student reports have been reviewed, one by one students will be called to the front of the class. The instructor will say a brief word about each student and give them their certificates, as well as the opportunity for pictures if desired. Each student must give a speech upon receiving their certificate that expresses what they have gained from this class and what they hope to achieve upon leaving the class. 4. Farewell Brunch - For the remaining 90 minutes or so of class, the students and instructor will go to a local café or restaurant to celebrate the hard work and effort put in by the students and any potential successes experienced. During this time the students are expected to interact with staff, putting into practice all that was learned throughout the course. The instructor should continue to guide the conversation towards the future, giving students an opportunity to think about what is next, predict what may be required of them to succeed, and discuss any lingering doubts or questions.	Flexible Flexible	
Notes:		
Written By: Laura Mitchell		